



MOSORIOT TECHNICAL & VOCATIONAL TRAINING INSTITUTE

P.O. BOX 174 - 30307

Phone: +254 722 211 074 +254 727 912 337 +254728 581 447

Web: www.mosoriotti.co.ke Email: mosoriotti@gmail.com

Behind Koitalel Samoei University, 300 meters off Kapsabet Eldoret road.



Date.....

TO

NAME
.....
.....

RE: ADMISSION

I am pleased to inform you that your application was successful and you have been offered the course indicated below: -

| COURSE CODE | COURSE NAME | ARTISAN | CRAFT | | DIPLOMA | | |
|-------------|-------------|---------|-------|----|---------|----|-----|
| | | | I | II | I | II | III |
| | | | | | | | |

The duration of the courses are: -

- 8 terms for non- modular Diploma courses and two supervised Industry Attachments.
- At least 2 terms for each module for Diploma Modular courses and two supervised industrial Attachments.
- 5 terms for Craft Courses including two supervised Industrial Attachments.
- At least 3 terms for Artisan courses and one supervised Industrial Attachment.
- ATD & CPA - 2 terms
- Trade Test Grade I - III - 3 terms each
- Admission is subject to payment of full fees by banker`s cheque or money order, and meeting all other admission requirement.

ADMISSION FORM

A. PERSONAL DETAILS:

Surname..... Other names.....
 Sex..... Religion..... Mobile No.....
 Date of Birth..... Place of birth.....
 Birth Cert No..... Nationality..... I.D No.....
 Constituency..... County.....
 Contact Address Nearest Police Station.....
 Parent Name (Father)..... I.D No..... Tel No.....
 Parent Name (Mother)..... I.D No..... Tel No.....
 Guardian`s Name..... I.D. No..... Tel No.....

B. ACADEMIC QUALIFICATIONS:

1. PRIMARY EDUCATION

Name of the school attended..... Year of examination..... Index No.....

Marks attained..... out of

2. SECONDARY EDUCATION

Name of school last attended..... Year of examination..... Index No.....

Name of certificate attained/Grade.....

3. OTHER QUALIFICATION:

Name of the institution attended.....
Name of the course & Grade.....

C. CO-CURRICULAR ACTIVITIES:

- (i) Sports.....
- (ii) Hobbies.....
- (iii) Others.....

D. RESPONSIBILITY WHILE AT SCHOOL (IF ANY):

E. I.....(applicant)certify that the above information is true

Applicant signature..... Date.....

Parent`s/Guardian`s name.....signature.....date.....

WELCOME!

MOSORIOT TECHNICAL TRAINING INSTITUTE STUDENTS' REGULATIONS

- a) Class attendance is compulsory and punctuality is essential. All assignments, CATS and exams **MUST** be done as required.
- b) All students are to maintain high **ACADEMICS STANDARDS** throughout the course. Supplementary exams are a **MUST** for students who perform poorly in **COLLEGE EXAMS**. For Students who persistently perform poorly the **ACADEMIC BOARD** may recommend for his/her discontinuation forthwith.
- c) Students should observe personal hygiene and dress neatly. Students will attend to cleanliness requirements in classrooms, hostels, and dining hall. They are further expected to keep the compound neat and tidy.
- d) Smoking and drinking is prohibited in the institute. Disciplinary action shall be taken against students found smoking or under the influence of alcohol.
- e) Handling, possession, and consumption of addictive drugs is prohibited in the institute and is a criminal offence punishable by law.
- f) Respect and care of institutional property is important. Students will have to account for any losses/damages.

The following areas are out of bound to all students unless they have prior permission:

- Staff quarters
- Institute farm.
- Kitchen
- Staff-room.

- g) The institute does not offer special diet. Meals will be served on cafeteria service basis and during the specified times. Meals shall be taken in the dining hall.
- h) All visitors to the students should report to the dean of students' office first. They **MUST** leave the compound by 6:00 p.m. Visitors are not allowed in the student hostels.
- i) Female students are not allowed- in the male students hostels **WHATSOEVER**, likewise male students are not allowed in the female students hostels **WHATSOEVER**.
- j) Each student shall seek to observe, respect promote rights and fundamental freedom, and exhibit responsible behavior to all staff, visitors, and colleagues- Problems if any shall be solved through the proper laid down channels (offices). Participation in illegal meetings and processions can lead to expulsion.
- k) No student shall be discriminated against directly or indirectly on grounds of race, gender, ethnic or social origin, color, disability, religion or tribe.
- l) Abortion is **NOT** permitted and any student found to have procured or attempted to procure an abortion shall be handed over to the law enforcing agencies.
- m) In the event of a breach of any of the above regulations, the **DISCIPLINARY COMMITTEE** may give the student a verbal/written warning or suspension letter from the Institute. The Committee can also recommend for the expulsion of a student. Once suspended, the student will be expected to leave the compound immediately and stay away until he/she receives official communication. On returning back, such students **MUST** appear before the **DISCIPLINARY COMMITTEE** of the institute accompanied by a registered parent guardian.
- n) For change of course permission **MUST** be obtained from the **REGISTRAR**, and it is possible only when he/she meets the requirements and other factors will as well be considered e.g., vacancies in the desired course etc.

LETTER OF ACCEPTANCE AND DECLARATION BY THE STUDENT

Dear Sir/Madam,

This is to confirm that I **DO ACCEPT** the offer and **I PROMISE TO ABIDE** by the rules and regulations governing the conduct and discipline of the students of **Mosoriot TTI**

I do hereby undertake to **COMPLETE THE COURSE** for which I have been accepted **WITHIN THE STIPULATED DURATION** unless I am discontinued by the Institute Management.

Name of student.....Signature of student.....Date..... Telephone Number

Name of parent/guardian (Witness).....Signature of parent/guardian.....Date..... Parent/Guardian Telephone Number

REGISTRAR (ADMISSIONS/ACADEMICS)
For **THE PRINCIPAL**

..... END.....



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APPLICATION FOR ADMISSION

Official use only

For which course

APPLICANT'S PERSONAL INFORMATION

Mr. Mrs. Ms. Other.

Last Name: _____
First Name: _____
Middle Name: _____

Sex: F M
Marital Status: Married Single
Date of Birth: Day Month Year

Place of Birth: _____
Mobile Number: _____

Title: _____ Relationship: _____
Mobile: _____
Email: _____
Address information: _____
Permanent Address: _____
Home Town: _____ Sub-County: _____
County: _____

COURSE DETAILS:
Name of the course: _____
Level: ARTISAN CRAFT DIPLOMA CERT
Intake: JANUARY MAY SEPTEMBER

PARENTIS/PONSOR/GUARDIAN DETAILS

Name of Sponsor/Parent/Guardian: _____

Education History:

- a. List all Colleges you have attended {Enclose official Copies of Transcripts and
 b. Certified copies of your Certificates (Leave Blank if NOT APPLICABLE)

| Name of College/University | Dates Attended (From-to) | Dip/Cert/Degree awarded | Grade |
|----------------------------|-----------------------------|----------------------------|-------|
| | | | |

- b) List all primary and Secondary School you have attended. (Enclose official certified copies of Certificates and Result-slips)

| Level | Name of School | Dates Attended (From-To) Example 1999-2001 | Certificates Awarded | Grade/Marks |
|-----------|----------------|-----------------------------------------------|-------------------------|-------------|
| Secondary | | | KCSE | |
| Primary | | | KCPE | |

FEES STRUCTURE

(Fees per term)

| | Diploma | Craft | Artisan | School of Beauty |
|---------------------|---------------|---------------|---------------|------------------|
| Tuition | 7,350 | 5,230 | 3,250 | 7,280 |
| RMT | 1,500 | 1,500 | 1,500 | 1,500 |
| L.T & T | 1,000 | 1,000 | 1,000 | 1,000 |
| Activity | 1,370 | 1,370 | 1,370 | 1,370 |
| E.W & C | 1,500 | 1,500 | 1,500 | 1,500 |
| P.E. | 1,500 | 1,500 | 1,500 | 1,500 |
| Administration Cost | 500 | 500 | 500 | 500 |
| TOTAL | 14,720 | 12,600 | 10,620 | 14,650 |

Statutory Charges paid on admission

| | |
|------------------------------|--------------|
| Medical | 300 |
| Library | 1,000 |
| Student ID | 500 |
| Caution | 500 |
| Registration Fee | 1,000 |
| Student Council | 500 |
| Internet Services (per term) | 1,000 |
| TOTAL | 4,800 |